



**The Task Force on Trial Court Employees  
MEETING AGENDA  
February 25-February 26, 1999  
Concord Hilton, 1970 Diamond Blvd., Concord, CA 94520**

**DRAFT AGENDA**

<b>Type of Meeting:</b>	<b>Ninth Meeting of the Task Force</b>	<b>Chair:</b> Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District  <b>Judicial Council Project Coordinator:</b> Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts <sup>1</sup>
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**Meeting Objectives:**

- A. Provide an opportunity for communication through public comment period;
- B. Revisit definition of court employee for purposes of the survey and revise as appropriate;
- C. Review, discuss and consider members' input on the revised employment protection system model and reach consensus;
- D. In relation to meet and confer model, review rule enforcement issue and reach consensus on model;
- E. Review employee advisory vote/public entity poll model and reach agreement;
- F. In relation to retirement benefits:
  - review assumptions/objectives
  - review members' issues regarding retirement questions
  - discuss proposed staff model, and attempt to reach consensus; and
- G. Review employment status options definitions of state, county, court and other; revise as appropriate.

**Thursday, February 25, 1999 (10:00 a.m. to 5:00 p.m.)**

**OPEN SESSION**

1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00-10:30 a.m.
3. Review of January Task Force Meeting and Announcements for Today's Meeting: <ul style="list-style-type: none"> <li>• Review January meeting:</li> <li>• Review today's meeting objectives and agenda</li> <li>• Ground rules and governance</li> <li>• Adopt minutes from January meeting:</li> </ul>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator	10:30-11:00 a.m.
4. Definition of Court Employee <i>Objective: B</i>	Judith Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:00 –11:15 a.m.
5. Employment Protection System Model <i>Objective: C</i>	Justice James A. Ardaiz, Chair Debbie Brown, Attorney, AOC, CALS <sup>2</sup>	11:15 a.m. -12:00 p.m.
<b>Working Lunch</b>	<b>Task Force Members and Staff</b>	<b>12:00-1:00 p.m.</b>
Employment Protection System Model (continued)	Liz Schiff, Facilitator Task Force Members and Staff	1:00-2:15 p.m.

<sup>1</sup> Administrative Office of the Courts (AOC)

<sup>2</sup> Council and Legal Services Division (CALS)

**Thursday, February 25, 1999 (continued)**

<b>Break</b>	<b>Task Force Members and Staff</b>	<b>2:15 – 2:30 p.m.</b>
6. Meet and Confer Model Rule Enforcement Issue <i>Objective D</i>	Justice James A. Ardaiz, Chair Debbie Brown, Attorney, AOC, CALS <sup>3</sup>  Liz Schiff, Facilitator Task Force Members and Staff	2:30 – 3:45
<b>Break</b>	<b>Task Force Members and Staff</b>	<b>3:45 – 3:55 p.m.</b>
7. Advisory Vote Model <i>Objective: E</i>	Judith Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:55-4:55p.m.
8. Closing Remarks	Justice James A. Ardaiz	4:55 - 5:00 p.m.
<b>Social Hour</b>	<b>Task Force Members and Staff</b>	<b>5:30-6:30 p.m.</b>
<b>Working Dinner</b>	<b>Task Force Members and Staff</b>	<b>6:30-7:30 p.m.</b>

**Friday, February 26, 1999 (8:00 a.m. to 3:00 p.m.)****OPEN SESSION**

1. Opening Remarks, Review Agenda and Objectives	Justice James A. Ardaiz, Chair	8:00 - 8:15 a.m.
2. Retirement Model <i>Objective F</i>	Justice James A. Ardaiz, Chair Judith Myers, AOC Liz Schiff, Facilitator Task Force Members and Staff	8:15 a.m.– 10:00 a.m.
<b>Break</b>	<b>Task Force Members and Staff</b>	<b>10:00-10:15 a.m.</b>
3. State, County, Court, Other Definitions <i>Objective G</i>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	10:15 -12:00 p.m.
<b>Working Lunch</b>	<b>Task Force Members and Staff</b>	<b>12:00-1:00 p.m.</b>
State, County, Court, Other Definitions (continued)	Liz Schiff, Facilitator Task Force Members and Staff	1:00 – 2:00 p.m.
4. Update on Remaining Tasks	Task Force Members and Staff	2:00 – 2:45 p.m.
5.Meeting Summary & Closing Remarks	Justice James A. Ardaiz, Chair	2:45 – 3:00 p.m.

<sup>3</sup> Council and Legal Services Division (CALS)  
February 23, 1999 2:55 PM